

Juried Arts & Crafts Show 2017

Eligibility & Rules

Eligibility:

All artists must be 18 years of age or older to exhibit. All work that is exhibited must be original and executed by the entrant. Paintings, watercolors, pen and ink drawings, etchings, photography, clay, metal work, fibers, leather, glass, paper, wood, and other original works are acceptable. No work may be exhibited which has been made with the use of commercial kits, molds, patterns, plans, stencils, or prefabricated forms. **Reproduction of an artist's original work must not comprise of more than 50% of exhibited works, nor occupy more than 50% of the booth space.**

Rules:

- Booth spaces are non-transferable. No artist will be allowed to exhibit work without having first juried into the Virginia Highlands Festival Juried Arts & Crafts Show and having paid both the jury and booth fees. Shared booths (8'x30' or 10'x20') minimum size are permitted but each exhibitor must jury separately unless working in the same medium. Displays must fit within designated spaces. Tables, sales books, chairs, or exhibition materials are not provided.
- A limited number of full show spaces are available. It is not necessary to sign up for all 10 days. Partial show dates are available.
- All exhibitors are required to check-in at the Arts & Crafts Information Booth prior to setup in event of unforeseen changes of booth assignments.
- All booths must remain open daily from 10 AM - 6 PM All exhibitors are expected to manage their displays.**
Please Initial that you have read and agreed to remain until 6 PM.
- All exhibitors must keep and leave their assigned area clean and free of refuse, and in otherwise good condition. All exhibitors must remove all merchandise, display materials, and other property by 10 PM of the last applicable day.
- Each exhibitor will be screened by Arts and crafts committee members during the Festival. If the work exhibited does not comply with the rules and regulations or photographs (digital images) submitted, the artist will be asked to leave the Festival. Judgment of the committee in this matter will be final, and no refunds will be given.
- All sales will be conducted between the artist and the purchaser. Artists are responsible for collecting, paying, and remitting Virginia Sales Tax of 5.3% to Virginia Department of Taxation on all sales made during the Festival (Forms will be provided).

Notice:

Read and follow instructions carefully. Incomplete applications will be rejected. Any samples sent become the property of the Arts & Crafts Committee. All applicants must follow the Application Procedures and submit an Application Form by **February 1, 2017**.

- A completed and signed application form.
- A \$10 non-refundable application fee (separate check or credit card) with current date. **CREDIT CARDS MUST INCLUDE THE 3 DIGIT CVV CODE ON THE BACK OF THE CARD.**
- A check post-dated to March 1, 2017 or credit card in the amount of the booth fee for appropriate days and tent requested (see forms below).

Application Procedures:

Entry Deadline: February 1, 2017

- A self-addressed Business #10 size envelope with two stamps for jury notification. **Note: Your CD/DVD will not be returned via US mail.**
- Four (4) Photos (Digital Images) supplied on a **CD, DVD or USB Flash Drive or Email attachment**. One of the four images must be of your display, which you intend to use at this festival, showing your current work and set-up. Your Photo Disk/USB Flash Drive will be returned at the show. **FOR SECURITY REASONS PLEASE DO NOT SUBMIT YOUR APPLICATION AND PAYMENT INFORMATION VIA EMAIL.**
- Digital Image Submission Guidelines:
 - We accept high-resolution TIF and JPG image files on CD, DVD or USB Flash Drive discs only. (Do NOT use CD-RW discs)
 - If using JPG file format, save images at the highest-quality setting.
 - Images must be a minimum of 1,200 x 1,500 pixels or 4" x 5" inches at 300 ppi (pixels per inch).
 - Label your CD/DVD/Flash Drive with your Name, Address and Phone Number and mail with your application form.

